



Précis of the 662<sup>nd</sup> Meeting of the Committee of the  
Wiltshire Centre of the Caravan And Motorhome Club  
Held on Wednesday 7<sup>th</sup> April 2021 online using “Zoom”



### Members & Committee Present

Mr M Tolman (Chairman)	Mrs T Mason (Rally Secretary)	Mrs J Newman
Mr S Berridge (Vice-Chairman)	Mr J Holdway	Mrs A Holdway
Mrs A Sambrook (Treasurer)	Mr P Wiltshire	
Mr N Riley (Secretary)	Mr J Mason	

Meeting commenced at 19:30 hrs.

**Apologies for Absence:** Mr B Sanderson, Mrs D Maynard, Mrs H Hawkins

**Minutes and Précis of the 661<sup>st</sup> Meeting:** Accepted and signed without amendment.

**Chairman’s Report:** One piece of correspondence, an email from Ian Clowes Chairman of the Club Concert Band. He is looking for a rally field in the South West area large enough to erect a marquee so they can have a rehearsal week.

We, as you all know, have received the New window plaques. The secretary will coordinate the task of handing them out and collecting the old green ones. They do look good.

Just to let you all know, Liz and I will not be rallying until we receive our second jab, at the earliest that will be end of May early June.

That completes my report for tonight.

**Treasurer’s Report:** Rally accounts have now been audited. Chairman has signed and a copy has been sent to Club today. The un-audited accounts, sent to all, are now correct but are now audited.

**Reminder for all ralliers paying by BACs** to notify the Treasurer at the time payment is made.

Correspondence received from Club – VAT info. It means a reduced rate of 5% will be applied to all site fees. Please be aware that the prices quoted on the web/book are now incorrect, as the fees were calculated based on 20%. All rally paperwork sent out will quote the 5% VAT rate. Therefore, it is vital that for any rally where VAT is payable, the VAT receipt will need to quote the rate paid – either 5% or 20%.

**Secretary’s Report:** *Welcome letters – 72.* **Correspondence Received:** emails from Club;  
1) Notice regarding VAT during Covid-19 pandemic. **Correspondence Sent:** None  
**Centre Membership – 2 April 2021 – 984 (Previous 948 - 19/02/2021)**

**Rally Secretary’s Report:** **4B requests – None** **4Bs requested:** Somerset, Gloucester, Upper Thames. **Correspondence:** None. **Rallies to date:** 2700

**JLO’s Report:** In the JLOs absence the Secretary read from an email: Only 4 children have responded to the mass email, is the sufficient to continue? After a short discussion, and in view of the fact there are very few rallies in the near future, this would be an agenda item for the next meeting when the JLO would have the opportunity to participate.

**PRO/Social Secretary Report.** Nothing to report.

**Webmaster Report:** Minor changes and updates, no reported outages. SSL licence paid.

**South West Centres:** A zoom meeting was held on 20th March 2021. The main topic was the confirmation of the dates for the Cotswold Show in 2020 which is the first weekend in July. Next meeting is 8th May again via zoom. **Post meeting note:** The site has been booked for the rally with Cirencester Park for the dates of 29th June to 5th July 2022.

**SW Region:** Next meeting 17<sup>th</sup> April 2021. Treasurer will attend for the Centre, as Chairman & Vice-Chairman are not available.

**Committee “Window Plaques”:** Window plaques now with the Secretary, who will distribute them whenever the opportunity arises.

**Rally Risk Assessments:** Current versions of both the “normal” and “Covid-19” risk assessment forms available on the website under “Covid-19” tab. After completion they are to be sent to the Rally Secretary.

**Portable Appliance Testing (PAT):** Secretary has delivered 3 Urns and 2 PA systems to Mr N Randell to be tested. Plan is for this to be completed by the end of the month, when the Secretary will collect and redistribute.

**Next Meeting:** 663<sup>rd</sup> Meeting – Wednesday 5<sup>th</sup> May 2021, on Zoom at 7.30pm

**Flag Duties:** None.

**Presentations:** None.

**Illuminated Window/Photographic Rally, Upper Seagry:** A lengthy discussion took place regarding holding this rally under Covid-19 regulations, how members would behave, how it would look to the local community, and the, at present, low numbers attending. The decision was taken that the competitions element of this rally would be postponed to later in the year, but the rally could run as a “quiet weekend”, strictly adhering to the regulations as issued by both the Government and CAMC.

There being no other business, the Chairman thanked everyone for their attendance.

Meeting closed at 20:15

N Riley  
Secretary  
Wiltshire Centre

M Tolman  
Chairman  
Wiltshire Centre