

## Payment for Rallies

Whilst most members pay deposits for rallies by cheque, and many pay the balance on arrival by another cheque, it is appreciated that an increasing number of members no longer have access to cheques. It is not possible, at this time, to setup a fully on-line credit/debit card payment system as the security requirements of the Data Protection Act (2018) cannot be met.

In order to accommodate those members a system is to be trialled whereby payments can be made by Bank Transfer.

This will allow members to pay both the deposit and the balance or the full amount prior to arrival on the Rally.

It is most important that both the Treasurer (to reconcile the accounts) and the Rally Officers know who, and how much, has been paid on each occasion, so the following procedure MUST be followed.

- 1) Make the payment to: - CAMC Wiltshire Centre  
Sort Code: - 40-08-28  
Account number: - 81541072  
Reference: - Rally # *(insert rally number from rally book)*

- 2) Send an email to: - [treasurer@wiltshirecentre.co.uk](mailto:treasurer@wiltshirecentre.co.uk)

with the following details: - "Paid by Bank Transfer" then ... Your Name, Amount transferred, Which Rally (date, name and number), purpose (deposit/balance/full payment),

- 3) Contact the Rally Officer (email/phone/text) with the same information.

NOTE: If this is a deposit/booking for a rally then a Rally Booking Slip MUST be posted to the Rally Officer as well.

If unsure on how much to pay then contact the Rally Officer before commencing this procedure.

If these simple steps are not adhered to, the Treasurer and Rally Officer will not know who has paid what, or when, resulting in confusion and large amounts of work chasing down information being required. This will not be acceptable as these members are already giving up their time to enable you to rally, and the additional workload is simply unfair. If this occurs on a regular basis the trial will be terminated and the facility withdrawn.

N Riley  
Secretary  
Wiltshire Centre